

TOWNSHIP OF FREDON
RESOLUTION 2017 - 01

RESOLUTION RE: TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are made prior to the final adoption of the 2017 municipal budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the total appropriations in the 2016 budget, \$2,585,038.00; exclusive of any appropriations made for interest and debt redemption charges, \$210,625; capital improvement fund, \$143,179; and public assistance, \$70; is the sum of \$2,231,164.00; and

NOW, THEREFORE, BE IT RESOLVED that the appropriations listed on the attached be made and that a certified copy of this resolution be forwarded to the Chief Financial Officer, Township Treasurer and Municipal Auditor for their records.

CERTIFICATION

I do hereby certify that the foregoing is a true copy of a resolution adopted by the Fredon Township Committee at the Annual Reorganization Meeting of that body held on January 3rd, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON

RESOLUTION 2017-02

BE IT RESOLVED that the Tax Collector be authorized to charge 8% interest per annum on any delinquency under \$1,500.00 and 18% interest per annum on the amount of the delinquency in excess of \$1,500.00.

BE IT FURTHER RESOLVED that no interest shall be charged for a ten day grace period; after the ten day grace period, interest shall be calculated from the due date.

BE IT FURTHER RESOLVED that a penalty of 6% of the amount of the delinquency will be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to process or cancel, without further action on the part of the governing body, any property tax overpayment or delinquency of less than \$10.00.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2016.

BE IT FURTHER RESOLVED that it will be the responsibility of the Tax Collector to hold office hours on the first and tenth day of the collection period that takes place four times per year.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Reorganization Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-03

WHEREAS, the Township of Fredon may participate in purchasing through the Passaic County Cooperative Pricing System, Morris County Cooperative Pricing System, Middlesex Regional Educational Services Commission, National Joint Powers Alliance and the Sussex County Cooperative Pricing System, and

WHEREAS, said Pricing Systems have approved bids for various items, and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Fredon Township that the following commodities shall be purchased through the Passaic County Cooperative Pricing System, Morris County Cooperative Pricing System, Middlesex Regional Educational Services Commission, National Joint Powers Alliance, and the Sussex County Cooperative Pricing System:

- 1) Heating Fuel Oil
- 2) Hot Patch F.A.B.C. road material
- 3) 5A Road Material
- 4) 2" to 4" shoulder stone road material
- 5) Road salt
- 6) Road grits
- 7) Diesel Fuel
- 8) Liquid Propane Gas
- 9) Drainage Pipe
- 10) Any other materials needed by the Township

THEREFORE BE IT FURTHER RESOLVED by the Township Committee of Fredon Township that inasmuch as this Township is a participant in the State of New Jersey Purchasing Program, certain commodities shall also be purchased through said Program.

NOW, THEREFORE, BE IT RESOLVED that all other purchases made by the Township of Fredon shall have received two quotations, when applicable in accordance with state statute.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Reorganization Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-04

BE IT RESOLVED by the governing body of the Township of Fredon that the Municipal Assessor and Municipal Attorney be and are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Fredon tax list including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessment for the Township of Fredon; and

BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Fredon for the purpose of signing settlements of the foregoing matters by stipulation.

Mayor

CERTIFICATION

I hereby certify the above to be a true copy of a Resolution passed by the Fredon Township Committee at a Reorganization Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON

RESOLUTION 2017-05

WHEREAS, it is required under State Regulations determined at the Incorporation of Fredon Township in the year 1904 that Municipal checks bear the signatures of the Township Clerk, Township Treasurer and the Township Mayor; and

WHEREAS, there are instances when the Mayor of the Township of Fredon is not accessible for signing said Municipal checks,

BE IT RESOLVED that _____,
Deputy Mayor of the Township of Fredon, is hereby authorized to sign checks when Mayor is not accessible for signing said Municipal checks for the Township of Fredon.

CERTIFICATION

I hereby certify the above to be a true copy of a Resolution passed by the Fredon Township Committee at a Reorganization Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017 - 06

RESOLUTION NAMING OFFICIAL DEPOSITORIES AND AUTHORIZING
SIGNATURES ON TOWNSHIP CHECKS FOR THE TOWNSHIP OF FREDON
FOR THE YEAR 2017

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its moneys a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED on the 3rd day of January, 2017, by the Township Committee of the Township of Fredon, County of Sussex, State of New Jersey, that:

1. Lakeland Bank - "Current Account" Account Number 190012
Signed by: Mayor or Deputy Mayor and Township Clerk and
Chief Financial Officer or Treasurer (Three signatures)

Lakeland Bank - "Capital Account" Account Number 198218
(Three signatures)

Lakeland Bank - "Payroll Account" Account Number 198021
(Two signatures)

Lakeland Bank - "Dog Trust Account" Account Number 190322
(Two signatures)

Lakeland Bank - "Recreation Trust Account" Account Number 198226
(Two signatures)

Lakeland Bank - "General Escrow Account" Account Number 5280583
(Two signatures)

Lakeland Bank - "Other Trust Account" Account Number 655401201
(Two signatures)

Lakeland Bank – "Open Space Trust Account"
Account Number 198331
(Two signatures)

Lakeland Bank – “Gale & Kitson Escrow (Fredon Golf)”
(Fredon Golf) Account Number 5283000
(Two signatures)

Lakeland Bank – Gale & Kitson Clubhouse Bond
Account Number 655400191
(Two signatures)

Lakeland Bank – “Klemm Escrow” Account Number 5282942
(Two signatures)

Lakeland Bank – “Council on Affordable Housing (COAH) Trust
Account” Account Number 655400574
(Two signatures)

Lakeland Bank – “PSE & G Escrow” Account Number 655402836
(Two Signatures)

Lakeland Bank – “23 Players Blvd, LLC” Account Number 655403344
(Two Signatures)

2. Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer, a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

3. Any checks or drafts to be drawn against said account shall be signed by the persons/positions named after each account. All required signatures as above-referenced shall be made by check signature stamp or by manual signature.

I do hereby certify that the foregoing is a true copy of a resolution adopted by the Township of Fredon at a meeting duly held on the 3rd day of January, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-07

FACSIMILE SIGNATURE RESOLUTION

I, Joanne Charner, the Municipal Clerk of the Township of Fredon at 443, Route 94, Newton, New Jersey 07860, do hereby certify that at a meeting of the Fredon Township Committee duly held on the 3rd day of January, 2017, at which a quorum was present and acting throughout, the following resolutions were unanimously adopted and are in full force and effect:

NOW THEREFORE, BE IT RESOLVED, that Lakeland Bank of Newton, N.J. be, and is hereby authorized and directed to honor as genuine and authorized instruments of Fredon Township any and all checks, drafts and/or other orders for the payment of money drawn in the name of Fredon Township bearing or purporting to bear the facsimile signature (s) of any of the following: Mayor, Deputy Mayor, Joanne Charner, William R. Liverance regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto.

BE IT FURTHER RESOLVED, that the Township of Fredon assumes full responsibility for any and all payments made by said Lakeland Bank of Newton, N.J., in reliance upon the actual or purported facsimile signature of any person or persons named in the foregoing resolution and agrees to indemnify and hold harmless the said Lakeland Bank of Newton, N.J. against any and all loss, cost, damage or expense suffered or incurred by said Lakeland Bank arising out of the misuse or unlawful or unauthorized use by any person of such facsimile signature, regardless of by whom or by what means the actual or purported facsimile signature thereon may have affixed thereto, and also agrees to indemnify and hold said Lakeland Bank of Newton, N.J. harmless of and from all claims arising out of forged endorsements to checks, drafts, and/or other orders for the payment of money signed by a facsimile signature machine or device while it is in the hands of a thief or other unauthorized person. Lakeland Bank of Newton, N.J. shall also have all protection against forged endorsement granted to it by MSA 19.3405 and its subsections.

BE IT FURTHER RESOLVED, that the Municipal Clerk of the Fredon Township be and is hereby authorized and directed to deliver to the said Lakeland Bank of Newton, N.J. specimens of the facsimile signature (s) of the person (s) above named.

IN WITNESS WHEREOF I have here unto set my hand and seal of the Township of Fredon on this 3rd day of January 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-08

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES
MUNICIPAL ATTORNEY

WHEREAS, there exists a need for the professional services of Municipal Attorney in the Township of Fredon, County of Sussex, and State of New Jersey; and

WHEREAS, the Township has provided funds for expenditures related to such services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, of the County of Sussex, as follows:

1. The Mayor and Clerk of the Township of Fredon are hereby authorized and directed to execute the attached agreement with William Hinkes, Esq., of the firm of Hollander, Strelzik, Pasculli, Pasculli, Hinkes, Gacquin, Vandenberg, and Hontz, L.L.C.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Laws because the contract is for a service performed by a person authorized to practice a recognized profession that is regulated by law.
3. A notice of this action shall be printed once in the “New Jersey Herald”.

I hereby certify this to be a true copy of a resolution adopted by the Fredon Township Committee at a meeting held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

PROFESSIONAL SERVICES CONTRACT

This Agreement is made this 3rd of January, 2017, between the TOWNSHIP OF FREDON, a political corporation of the State of New Jersey, with offices located at Municipal Building, 443 Route 94, Fredon Township (mailing address: Newton 07860) New Jersey (hereinafter "Municipality"), and WILLIAM HINKES, ESQ., an Attorney of the State of New Jersey, whose offices are located with Hollander, Strelzik, Pasculli, Pasculli, Hinkes, Gacquin, Vandenberg, and Hontz L.L.C. ESQS., at 40 Park Place, Newton, New Jersey 07860 (hereinafter "Attorney").

WHEREAS, the Municipality desires to retain the Attorney to provide legal services to the Municipality and its employees, officers, other professionals, and boards; and

WHEREAS, the Attorney is licensed by the State of New Jersey to provide such services and is otherwise qualified to enable both parties to enter into a Professional Services Contract without competitive bidding pursuant to N.J.S. 40A:11-5 (1) (a) (i).

NOW, THEREFORE, for the reasons cited above, and in consideration of the mutual covenants contained within this Agreement, the Municipality and the Attorney agree as follows:

1. **TERM.** The Municipality engages the Attorney as Municipal Counsel for the period January 1, 2017, through December 31, 2017, unless earlier terminated as provided for herein.
2. **SCOPE OF SERVICES.** The Attorney shall provide legal services, including all necessary consultations, research, investigation, correspondence, preparation and drafting of pleadings and other legal documents, court appearances, providing counsel at meetings of the governing body and its agencies and boards, and related work to properly represent the Municipality. As may be satisfactory to the Municipality, the partners and associate attorney (s) of the Attorney's firm Hollander, Strelzik, Pasculli, Pasculli, Hinkes, Gacquin, Vandenberg, and Hontz L.L.C may provide such services. By execution of this agreement on behalf of Hollander, Strelzik, Pasculli, Hinkes, Vandenberg, and Hontz L.L.C. the Attorney so binds the law firm and its partners and associates to the provisions of this Agreement.
3. **COMPENSATION.** The Attorney shall be paid at an hourly rate of \$180.00 for the provision of professional services provided for herein. No charge shall be permitted for any of Attorney's office expenses or clerical support unless extraordinary and approved in advance by the Municipality. When the Attorney's professional services are related to review of an application for development as permitted under the Land Use Laws of the State of New Jersey, the fees for such services shall be charged against the funds for municipal professional service review escrowed by the developer. The

Attorney shall submit on a monthly basis an Invoice for services on such forms as the Municipality shall provide, which shall include such detail as is necessary for the Municipality to evaluate the charges for particular services.

4. MUNICIPAL SUPPORT. The Municipality shall cooperate fully with the Attorney and provide to the Attorney such information and data available to it (e.g., maps, photographs, reports, etc.) that the Attorney may require for the provision of services as provided herein.
5. RESTRICTIONS ON ATTORNEY.
 - (a). The attorney will not at any time, in any form, either directly or indirectly, disclose to any person or corporation any information related to services provided to the Municipality, except as may be reasonably necessary for the effective representation of the Municipality.
 - (b). During the period of this agreement and after its termination the Attorney shall not provide professional services to any person or entity in conflict with the provisions of the Rules of Professional Conduct for attorneys regarding conflicts of interest and representation of parties with interests potentially adverse to that of the Municipality.
6. COMPLIANCE WITH LAW. The Attorney represents compliance with the requirements of Exhibit A, attached and the Attorney agrees to comply with the obligations thereof for the duration of this Agreement. The Attorney shall execute an Affirmative Action Affidavit in the form prescribed by the State of New Jersey.
7. TERMINATION. Either party may terminate this Agreement at any time prior to its expiration as set forth in Paragraph 1, with or without cause, and notwithstanding any appointment of the Attorney by any municipal agency to a consulting position therewith, upon thirty days' written notice of such intention by the terminating party to the other party. Within the termination period the Attorney shall complete or wind down such work as had been assigned to the Attorney and shall be paid at the rate called for herein. At the completion of the termination period each party shall return to the other party such material as may be the property of the other party.
8. ENTIRE AGREEMENT. The parties agree that this written Agreement constitutes the entire agreement of the parties, and that no understanding or agreement, verbal or otherwise, exists independently of this Agreement. No change or modification of this Agreement shall be effective unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth in the introductory paragraph.

TOWNSHIP OF FREDON

Fredon Township Mayor

ATTEST:

Joanne Charner RMC
Municipal Clerk

William Hinkes, Esq. acknowledges executing the within duplicate Resolution and agrees to be bound by the terms, covenants and conditions thereof for the year 2017.

William Hinkes, Esq.

ATTEST:

RESOLUTION 2017-09
FREDON TOWNSHIP COMMITTEE
SCHEDULE OF MEETINGS FOR 2017

BE IT RESOLVED, that the Township of Fredon, County of Sussex, State of New Jersey shall hold its regularly scheduled meetings at the Fredon Township Municipal Building, 443 Route 94, Newton, NJ on the dates as set forth on the schedule listed below and that all notices shall be posted on the bulletin board situated in the Fredon Township Municipal Building.

January 12	at 7:00 P.M.	Regular Meeting
January 26	at 6:00 P.M.	Regular Meeting
February 09	at 7:00 P.M.	Regular Meeting
February 23	at 6:00 P.M.	Regular Meeting
March 09	at 7:00 P.M.	Regular Meeting
March 23	at 6:00 P.M.	Regular Meeting
April 13	at 7:00 P.M.	Regular Meeting
April 27	at 6:00 P.M.	Regular Meeting
May 11	at 7:00 P.M.	Regular Meeting
May 25	at 6:00 P.M.	Regular Meeting
June 08	at 7:00 P.M.	Regular Meeting
June 22	at 6:00 P.M.	Regular Meeting
July 13	at 7:00 P.M.	Regular Meeting
July 27	at 6:00 P.M.	Regular Meeting
August 10	at 7:00 P.M.	Regular Meeting
August 24	at 6:00 P.M.	Regular Meeting
September 14	at 7:00 P.M.	Regular Meeting
September 28	at 6:00 P.M.	Regular Meeting
October 12	at 7:00 P.M.	Regular Meeting
October 26	at 6:00 P.M.	Regular Meeting
November 09	at 7:00 P.M.	Regular Meeting
November 21	at 6:00 P.M.	Regular Meeting
December 14	at 7:00 P.M.	Regular Meeting
December 28	at 6:00 P.M.	Regular Meeting
January 2 2018	at 5:00 P.M.	Reorganization Meeting

THE AGENDA FOR ALL MEETINGS, MORE OR LESS

OPEN PUBLIC MEETINGS STATEMENT

ROLL CALL

REVIEW OF CORRESPONDENCE

REVIEW OF BILLS/ACTION ON BILLS

APPROVAL OF MINUTES

OPENING OF BIDS (IF ANY)

CONSENT AGENDA

OLD OR UNFINISHED BUSINESS

NEW BUSINESS DISCUSSION

COMMITTEE REPORTS

OTHER BUSINESS

PUBLIC PORTION

EXECUTIVE SESSION

ADJOURNMENT

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at the Reorganization Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-10

PROFESSIONAL SERVICES - MUNICIPAL AUDITOR

WHEREAS, there exists a need for a Municipal Auditor to be appointed to represent the Township of Fredon; and

WHEREAS, the Township has provided funds for expenditures dealing with such representation; and

WHEREAS, Nisivoccia & Company has submitted a statement of anticipated fees, which the Township of Fredon deems fair and equitable for professional services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, Nisivoccia & Company agrees to incorporate into this contract the mandatory language of Exhibit A attached.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, of the County of Sussex, as follows:

1. The Mayor and Clerk of the Township of Fredon are hereby authorized and directed to execute a duplicate of this Resolution which shall act as the authority and agreement between the Township of Fredon and Nisivoccia & Company to be retained as Municipal Auditor on and in behalf of the Township of Fredon for the year 2017.

2. The services to be rendered by Nisivoccia & Company as Municipal Auditor, shall be as submitted by Nisivoccia & Company.

3. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because Nisivoccia & Company is a licensed auditing firm of the State of New Jersey and as such is duly qualified as a professional to carry out the subject services, which are expressly exempt from the Local Public Contracts bidding requirements.

4. Nisivoccia & Company shall execute an Affirmative Action Affidavit, in the form prescribed by the State of New Jersey.

5. A notice of this action shall be printed once in the "New Jersey Herald".

6. Copies of this Resolution shall be forwarded to Nisivoccia & Company, the Township Clerk and the Township Treasurer.

Fredon Township Mayor

ATTEST:

Joanne Charner RMC
Municipal Clerk

Nisivoccia & Company acknowledges executing the within duplicate Resolution and agrees to be bound by the terms, covenants and conditions thereof for the year 2017.

Nisivoccia & Company

ATTEST:

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-11

RESOLUTION APPOINTING INSURANCE AGENTS

WHEREAS, the Township Committee of the Township of Fredon utilizes local insurance agents to provide insurance coverage on behalf of the municipality; and

WHEREAS, said insurance services will be needed for calendar year 2017; and

WHEREAS, The Morville Agency, a division of Gallagher/Bollinger, Arthur J. Gallagher & Co. agrees to comply with the requirements of Exhibit A attached; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Fredon that Mr. George Morville and The Morville Agency, a division of Gallagher/Bollinger, Arthur J. Gallagher & Co. are hereby named as agents of record effective January 1, 2017 for the following insurance policies as well as Risk Management Consultant:

Type of Insurance

- a) Property, General Liability, Inland
Marine Equipment, Business Automobile,
Crime - Employee Dishonesty N.J.S.A. 40A:10-36
- b) Excess Umbrella Liability
- c) Bonds for Tax Collector, Treasurer & CFO
- d) Public Officials Liability
- e) Workman's' Compensation

BE IT FURTHER RESOLVED that the above named insurance agents are appointed to provide insurance services without competitive bidding as "professional services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services to be provided are of a nature requiring specific professional skills and knowledge; and

BE IT FURTHER RESOLVED that notice of this action shall be published once in THE NEW JERSEY HERALD.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Re-organization Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-12

WHEREAS, there exists a need for Animal Control Services to be performed for the Township of Fredon; and

WHEREAS, the Green Dog Inn submitted a proposal for animal control service on a month to month basis; and

WHEREAS, funds have been provided for said expenditures,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Fredon does award contract to the Green Dog Inn with fees as listed in the agreement submitted by the Green Dog Inn commencing on January 1, 2017 and ending on December 31, 2017.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-13

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES
MUNICIPAL PLANNER

WHEREAS, there exists a need for the professional services of Municipal Consultant in the Township of Fredon, County of Sussex, and State of New Jersey; and

WHEREAS, the Township has provided funds for expenditures related to such services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, of the County of Sussex, as follows:

1. The Mayor and Clerk of the Township of Fredon are hereby authorized and directed to execute the attached agreement with Eileen F. Banyra, P.P., A.I.C.P., of the firm Maser Consulting P.A.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Laws because the contract is for a service performed by a person authorized to practice a recognized profession that is regulated by law.
3. A notice of this action shall be printed once in the “New Jersey Herald”.

I hereby certify this to be a true copy of a resolution adopted by the Fredon Township Committee at a meeting held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

PROFESSIONAL SERVICES CONTRACT

This Agreement is made this 3rd day of January, 2017, between the TOWNSHIP OF FREDON, a political corporation of the State of New Jersey, with offices located at Municipal Building, 443 Route 94, Fredon Township (mailing address: Newton 07860) New Jersey (hereinafter "Municipality"), and EILEEN F. BANYRA, P.P., A.I.C.P., of Maser Consulting P.A. with offices located at 400 Valley Rd, Suite 304, Mt. Arlington, NJ 07856 (hereinafter "Consultant").

WHEREAS, the Municipality desires to retain the Consultant to provide legal services to the Municipality and its employees, officers, other professionals, and boards; and

WHEREAS, the Consultant is licensed by the State of New Jersey to provide such services and is otherwise qualified to enable both parties to enter into a Professional Services Contract without competitive bidding pursuant to N.J.S. 40A:11-5 (1) (a) (i).

NOW, THEREFORE, for the reasons cited above, and in consideration of the mutual covenants contained within this Agreement, the Municipality and the Consultant agree as follows:

1. **TERM.** The Municipality engages the Consultant as Municipal Planner for the period January 1, 2017, through December 31, 2017, unless earlier terminated as provided for herein to provide professional services as set forth herein.
2. **SCOPE OF SERVICES.** The Consultant shall provide technical advice and assistance in Planning and Development and related areas of professional expertise to the Municipality and its employees, officers, other professionals, and boards. Such services include reviewing and processing applications for development within Fredon Township, and make recommendations regarding enactment of ordinances within the Consultant's field of expertise and compliance with State law and policy related to municipal development and housing.
3. **COMPENSATION.** The Consultant shall be paid at rates in accordance with the annexed fee schedule for municipal services. No charge shall be permitted for any of Consultant's office overhead or clerical support. When the Consultant's professional services are related to review of an application for development pending before a Land Use Board of the Municipality, the fees for such services shall be charged against the funds for municipal professional

service review escrowed by the applicant. Consultant shall submit on a monthly basis an invoice for services attached to a Township of Fredon voucher, which invoice shall specify the dates worked, hours or parts thereof worked, and subject of work in such detail as is necessary for the Municipality to evaluate the charges for particular services.

4. MUNICIPAL SUPPORT. The Municipality shall cooperate fully with the Consultant and provide to the Consultant such information and data available to it (e.g., maps, photographs, reports, etc.) that the Consultant may require for the provision of services as provided herein.
5. RESTRICTIONS ON CONSULTANT.
 - (a). The Consultant will not at any time, in any form, either directly or indirectly, disclose to any person or corporation any information related to services provided to the Municipality, including but not limited to the review of applications for development, the enactment of ordinances, or the development of municipal policy related to planning, land use, or housing, except as may be reasonably necessary for the performance of duties for the Municipality as called for herein.
 - (b). During the period of this agreement and after its termination the Consultant shall not provide professional services to any person or entity in conflict with the provisions of the Rules of Professional Conduct for Consultants regarding conflicts of interest and representation of parties with interests potentially adverse to that of the Municipality.
6. COMPLIANCE WITH LAW. The Consultant represents compliance with the requirements of Exhibit A attached. The Consultant shall execute an Affirmative Action Affidavit in the form prescribed by the State of New Jersey.
7. TERMINATION. Either party may terminate this Agreement at any time prior to its expiration as set forth in Paragraph 1, with or without cause, and notwithstanding any appointment of the Consultant by any municipal board to a consulting position therewith, upon thirty days' written notice of such intention by the terminating party to the other party. Within the termination period the Consultant shall complete or wind down such work as had been assigned to the Consultant and shall be paid at the rate called for herein. At the completion of the termination period each party shall return to the other party such material as may be the property of the other party.

8. ENTIRE AGREEMENT. The parties agree that this written Agreement constitutes the entire agreement of the parties, and that no understanding or agreement, verbal or otherwise, exists independently of this Agreement. No change or modification of this Agreement shall be effective unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth in the introductory paragraph.

TOWNSHIP OF FREDON

Fredon Township Mayor

Eileen F. Banyra P.P., A.I.C.P.
New Jersey License No. 3667

TOWNSHIP OF FREDON
RESOLUTION 2017-14

WHEREAS N.J.S.A. 40:53-1 stipulates that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Fredon does hereby designate the following as official newspapers of the Township of Fredon for the year 2017:

The New Jersey Herald

New Jersey Sunday Herald

Newark Star Ledger.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-15

PROFESSIONAL SERVICES - BOND COUNSEL

WHEREAS, there exists a need for specialized legal services necessary in connection with the authorization and issuance of bonds or notes by the Township of Fredon; and

WHEREAS, the Township has provided funds for expenditures dealing with such representation; and

WHEREAS, Waters, McPherson, McNeill, P.C., Secaucus, New Jersey has submitted a statement of anticipated fees, which the Township of Fredon deems fair and equitable for professional services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, Waters, McPherson, McNeill, P.C., agrees to incorporate into this contract the mandatory language of Exhibit A attached; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, of the County of Sussex, as follows:

1. The Mayor and Clerk of the Township of Fredon are hereby authorized and directed to execute a duplicate of this Resolution which shall act as the authority and agreement between the Township of Fredon and Waters, McPherson, McNeill, P.C., to be retained as Bond Counsel on and in behalf of the Township of Fredon for the year 2017.
2. The services to be rendered by Waters, McPherson, McNeill, P.C., shall be on a fee basis, as required and sought by the Township of Fredon.
3. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because Waters, McPherson, McNeill, P.C., is a recognized Bond Counsel firm of the State of New Jersey and as such is duly qualified as a professional to carry out the subject services, which are expressly exempt from the Local Public Contracts bidding requirements.
4. Waters, McPherson, McNeill, P.C., shall execute an Affirmative Action Affidavit, in the form prescribed by the State of New Jersey.

5. A notice of this action shall be printed once in the "New Jersey Herald".

6. Copies of this Resolution shall be forwarded to Waters, McPherson, McNeill, P.C., the Township Clerk, and the Township Treasurer.

ATTEST:

Joanne Charner RMC
Municipal Clerk

Fredon Township Mayor

Waters, McPherson, McNeill, P.C., acknowledges executing the within duplicate Resolution and agrees to be bound by the terms, covenants and conditions thereof for the year 2017.

ATTEST:

Waters, McPherson, McNeill, P.C.,

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF FREDON,
IN THE COUNTY OF SUSSEX, NEW JERSEY**

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5 – 14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township of Fredon pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding the availability for the intended purposes), intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Fredon.

Current Fund Account

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Fredon, specifically:

Other Trust
General Capital
Dog License
Public Assistance
Recreation
Open Space
Payroll

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF FREDON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Fredon and the Township Treasurer (the “Designated Official”) is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such deposits or any Permitted Investments, such officials of the Township of Fredon are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Valley National Bank
Lakeland Bank
Sussex Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Officials(s) referred to in Section III above

V. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c.281 (C.52:18A – 90.4) ;
- (8) agreements for the repurchase of fully collateralized securities if:

- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
- (b) the custody of collateral is transferred to a third party;
- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., And operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which is rated by a nationally recognized statistical rating organization.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedures Act,” P.L. 1968, c. 410 (c.52:14B – 1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements

and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

- (e) which does not permit investments in instruments that are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Fredon, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Fredon to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township of Fredon or by a third party custodian prior to or upon the release of the Township’s funds.

To assure that all parties with whom the Township of Fredon deals either by way of Deposits or Permitted Investments are aware of the authority and limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS

- A. On the first day of each month during which this Plan is in effect, the Designated Official (s) referred to in Section III hereof shall supply to the governing body of the Township of Fredon a written report of any Deposits or Permitted Investments

made pursuant to this Plan, which shall include, at a minimum, the following information:

- B. The name of any institution holding funds of the Township of Fredon as a Deposit or a Permitted Investment.
- C. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- D. The class or type of securities purchased or Deposits made.
- E. The book value of such Deposits or Permitted Investments.
- F. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- G. The fees incurred to undertake such Deposits or Permitted Investments.
- H. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- I. All other information which may be deemed reasonable from time to time by the governing body of the Township of Fredon.

VIII. TERM OF PLAN

This Plan shall be in effect from January 1, 2017 to December 31, 2017. Attached to this Plan is a resolution of the governing body of the Township of Fredon approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the governing body, the Designated Official(s) is directed to supply copies of the amendments to all the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged

TOWNSHIP OF FREDON
RESOLUTION 2017 - 16

RESOLUTION APPROVING CASH MANAGEMENT PLAN
FOR THE TOWNSHIP OF FREDON FOR THE YEAR 2017

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, approve a cash management plan of the Township of Fredon;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, County of Sussex, State of New Jersey, that the Cash Management Plan attached be approved for the Township of Fredon, County of Sussex, State of New Jersey for calendar year 2017; and

NOW, THEREFORE, BE IT RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Township Treasurer.

I do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee, Township of Fredon at a meeting duly held on the 3rd day of January, 2017.

Joanne Charner, RMC Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-17
PROFESSIONAL SERVICES - MUNICIPAL ENGINEER

WHEREAS, there exists a need for a Municipal Engineer to be appointed to represent the Township of Fredon; and

WHEREAS, the Township has provided funds for expenditures dealing with such representation in an appropriation entitled "Engineering"; and

WHEREAS, Harold E. Pellow Associates has submitted a statement of anticipated fees indicating that all such services will be rendered on the basis of hourly rates, which the Township of Fredon deems fair and equitable for professional services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, Harold E. Pellow Associates represents compliance with the requirements of Exhibit A, attached and the Engineer agrees to comply with the obligations thereof for the duration of this Agreement. The Engineer shall execute an Affirmative Action Affidavit in the form prescribed by the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, of the County of Sussex, as follows:

1. The Mayor and Clerk of the Township of Fredon are hereby authorized and directed to execute a duplicate of this Resolution which shall act as the authority and agreement between the Township of Fredon and Harold E. Pellow Associates to be retained as Municipal Engineer on and in behalf of the Township of Fredon for a three year period beginning January 1, 2015.
2. The services to be rendered by Harold E. Pellow Associates as Municipal Engineer shall be on an hourly basis, as required and sought by the Township of Fredon, at a rate of \$125.00 as submitted by Harold E. Pellow Associates.
3. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because Harold E. Pellow Associates is a licensed engineering firm of the State of New Jersey and as such is duly qualified as a professional to carry out the subject services, which are expressly exempt from the Local Public Contracts bidding requirements.

Township of Fredon
Resolution 2017-17
Municipal Engineer

4. A notice of this action shall be printed once in the "New Jersey Herald".
5. Copies of this Resolution shall be forwarded to Harold E. Pellow Associates, the Township Clerk and the Township Treasurer.

Fredon Township Mayor

ATTEST:

Joanne Charner RMC Municipal Clerk

Harold E. Pellow Associates acknowledges executing the within duplicate Resolution and agrees to be bound by the terms, covenants and conditions thereof for the years 2015 - 2017.

Harold E. Pellow Associates

ATTEST:

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-18

RESOLUTION OF THE FREDON TOWNSHIP COMMITTEE TO APPOINT JOHN A.W. RICHARDSON TO THE POSITION OF EMERGENCY MANAGEMENT COORDINATOR AND 911 COORDINATOR

WHEREAS, BE IT RESOLVED, that by the Township Committee of the Township of Fredon, County of Sussex, and State of New Jersey, that John A.W. Richardson is hereby appointed to the position of Emergency Management Coordinator and said term is for a three (3) year term ending December 31, 2018 and; Keith Festa has also been appointed Deputy Emergency Management Coordinator and said term is for a three (3) year term which will be ending on December 31, 2018; and Virgil Rome has also been appointed Deputy Emergency Management Coordinator and said term is for a three (3) year term which will be ending December 31, 2017.

WHEREAS, BE IT ALSO RESOLVED, that by the Township Committee of the Township of Fredon, County of Sussex, and State of New Jersey, does hereby appoint John A.W. Richardson to the position of 911 Coordinator.

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded to the Sussex County Office of Emergency Management for their records.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-19
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, Township of Fredon (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. Township of Fredon hereby appoints The Morville Agency, a division of Gallagher Bollinger, Arthur J. Gallagher & Co. its local Risk Management Consultant.
2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2017 in the form attached hereto.

Attest:

Township of Fredon

Joanne Charner, RMC
Municipal Clerk

Mayor

Certification

I, Joanne Charner, Clerk of the Township of Fredon, County of Sussex, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 3, 2017.

Clerk

Witness my hand and seal of the
Township of Fredon
This 3rd day of January, 2017.

TOWNSHIP OF FREDON
RESOLUTION 2017-20

WHEREAS, there exists a need for alcohol and drug testing services; and

WHEREAS, the Township has provided funds for expenditures to support work place alcohol and drug testing programs and policies; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, Valley Health Medical Group (Provider) represents compliance with the requirements of Exhibit A, attached and the Provider agrees to comply with the obligations thereof for the duration of this Agreement. The Provider shall execute an Affirmative Action Affidavit in the form prescribed by the State of New Jersey.

WHEREAS, the Mayor and Clerk are authorized to execute the agreement for the year 2017 in the form attached

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

**TOWNSHIP OF FREDON
RESOLUTION 2017-21
STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, Fredon Township (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Fredon that Joanne Charner is hereby appointed as the Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that Debra Prommel is hereby appointed as the Alternate Fund Commissioner for the Local Unit; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Fredon

By: _____
Mayor

ATTEST:

Joanne Charner, RMC
Municipal Clerk

This Resolution agreed to the 3rd day of January, 2017 by a vote of:

___ Affirmative ___ Abstain ___ Negative ___ Absent

**TOWNSHIP OF FREDON
RESOLUTION 2017-22
2017 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 3rd day of January 2017, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Fredon Township ("MEMBER") and The Morville Agency, a division of Gallagher Bollinger, Arthur J. Gallaher & Co. ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the

MEMBER'S insurance budget.

- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
3. The term of this Agreement shall be from **January 1, 2017 to January 1, 2018**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 3, 2017.

Joanne Charner, RMC
Municipal Clerk

EXHIBIT A

STATEWIDE INSURANCE FUND

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

**TOWNSHIP OF FREDON
RESOLUTION 2017-23**

A Proclamation Commemorating Fredon Township School Choice Week

WHEREAS all children in Fredon Township should have access to the highest-quality education possible; and,

WHEREAS Fredon Township recognizes the important role that an effective education plays in preparing all students in Fredon Township to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Fredon Township; and,

WHEREAS Fredon Township is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, George Green do hereby recognize January 22-28, 2017 as **Fredon Township School Choice Week**, and I call this observance to the attention of all of our citizens.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 12, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-24
RESOLUTION RE: TRANSFER OF 2016 APPROPRIATION RESERVES

WHEREAS, certain 2016 expenses have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between 2016 Budget Appropriations in the last two months of 2016;

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provision of N.J.S.A. 40A:4-59, part of the surplus in the accounts heretofore mentioned be, and the same are hereby transferred to the accounts mentioned as being insufficient to meet current demands; and

BE IT FURTHER RESOLVED that the Township Treasurer's Office is hereby authorized and directed to make the transfers on the attached page; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to the Township Chief Financial Officer, Township Treasurer, and Auditor.

Certified as a true copy of the
Resolution adopted by the Township Committee
on the 12th day of January, 2017.

Joanne Charner, RMC Municipal Clerk
Township Committee, Township of Fredon

January 12, 2017
Transfer of 2016 Appropriation Reserves

FROM

Road Repairs and Maintenance	
Salaries and Wages	7,000.00
(01-203-26-290-135)	

TO

Planning Board	
Other Expenses	7,000.00
(01-203-26-180-217)	

Explanatory Note: Projected expenses for Lyn Paul Aaroe, Esq; Vogel, Chait, Collins, Esq.; and Maser Consulting; November and December 2016.

TOWNSHIP OF FREDON
RESOLUTION 2017-25

WHEREAS, the Township Committee of the Township of Fredon decided to make available for sale certain real property owned by the Township identified as Block 1807, Lot 6, which is not needed for public use, and that it would be in the best interest of the Township to make such lot available for sale; and

WHEREAS, the governing body determined that said parcel be sold at public sale to the highest bidder subject to the terms and conditions set forth in the notice of sale pursuant to N.J.S.A. 40A:12-13(a) and in Ordinance No. 2016-07; and

WHEREAS, on December 22, 2016, the date of the auction, East Coast Equine Properties LLC submitted a bid of \$50,000 for said property, to be developed as an equine veterinary clinic, and there were no other bidders, with action deferred on the bids until the meeting of the Township Committee to be held on January 12, 2017.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon, County of Sussex, State of New Jersey as follows:

1. The bid by East Coast Equine Properties LLC for Block 1807, Lot 6, in the amount of \$50,000.00, is accepted.
2. The winning bidder is to contact the municipal attorney, William E. Hinkes, Esq., to complete the transaction as set forth in the Ordinance authorizing the sale of the subject lot.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 12, 2017.

Joanne Charner, RMC
Municipal Clerk

**TOWNSHIP OF FREDON
RESOLUTION 2017-26**

BE IT RESOLVED that the following salaries and wages be paid to Fredon Township Employees for the year 2017.

<u>POSITION</u>	<u>2017 SALARY</u>
Stipend for Mayor/Deputy Mayor to Perform Marriage/Civil Union Ceremonies	250.00
Mayor	3,200.00
Deputy Mayor	3,000.00
Township Committee Member	2,800.00
Township Clerk	61,257.00
Deputy Township Clerk	43,347.00
Tax Assessor	17,060.00
Tax Collector and Tax Search Officer	30,000.00
Deputy Tax Collector	6,480.00
Zoning/Code Enforcement Officer	15,945.00
Environmental Commission Secretary	822.00
Recreation Commission Secretary	1,501.00
Board of Health Secretary	3,783.00
Animal Licensing Official	3,783.00
Systems Coordinator	5,151.00
Chief Financial Officer	63.46/hr.
Township Treasurer	32.03/hr.
Assessor Office Assistant - On Call	20.00/hr.
Planning Board Secretary	14.42/hr.
DPW Foreman	28.00/hr.
DPW Supervisor	25.00/hr.
Truck Driver/Laborer #1	17.00/hr.
Truck Driver/Laborer #2	20.00/hr.
Truck Driver/Laborer #3	14.00/hr.
Truck Driver On Call	25.00/hr. CDL -18.00/hr. no CDL
Civic Center Attendant/Custodian	11.00 to 15.00/hr.
Animal Control Officer	100.00 per call out 15.00 each additional hour
Buildings and Grounds Seasonal Meetings < 3hrs / > 3hrs	10.00/hr. 50.00/75.00

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on January 26, 2017.

Joanne Charner, RMC
Municipal Clerk

**Township of Fredon
Resolution No. 2017-27**

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Fredon-Springdale Road – Section III project.

NOW, THEREFORE, BE IT RESOLVED that the Fredon Township Committee of the Township of Fredon, County of Sussex, State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Fredon-Springdale Road – Section III-00096 to the New Jersey Department of Transportation on behalf of Fredon Township.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Fredon Township and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee on this 26th day of January, 2017.

Joanne Charner
Municipal Clerk

My signature and Municipal Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATEST AND AFFIX SEAL

Joanne Charner
Municipal Clerk

George Green
Mayor

FREDON TOWNSHIP
RESOLUTION 2017-28

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and spirit of Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2016 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Fredon Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Fredon that Fredon Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and Energy and designates Joanne Charner, Municipal Clerk, 443 Route 94, Fredon Township to ensure that the said Application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

George Green, Mayor

CERTIFICATION

I hereby certify the above to be a true copy of a resolution passed by the Fredon Township Committee at a meeting held on January 26, 2017.

Joanne Charner RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-30

AUTHORIZING EXECUTION OF A PURCHASE ORDER WITH EDMUNDS &
ASSOCIATES FOR TAX COLLECTION SOFTWARE APPLICATION

WHEREAS, the Township of Fredon is desirous of upgrading its aging tax collection software application; and

WHEREAS, the Tax Collector and Chief Financial Officer recommend contracting with Edmunds & Associates, 301A Tilton Road, Northfield, NJ 08225 for Tax Collection Billing and Accounting software and support based on the software's functionality, compliance with State of New Jersey regulations and accounting rules and high level of support; and

WHEREAS, quotes were received; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Fredon, County of Sussex, New Jersey, that the Finance Office is authorized to issue a purchase order to provide for the purchase, installation, and training of the Edmunds Tax Billing and Accounting System in the amount of \$7,350.00.

The Chief Financial Officer's Certification As To the Availability of Funds is on file in the Office of the Township Clerk.

CERTIFICATION

I, Joanne Charner, Clerk of the Township of Fredon, hereby certify the foregoing to be a true copy of a Resolution adopted by the Fredon Township Committee at a duly convened meeting held on March 9, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-31
RESOLUTION DECLARING APRIL CHILD ABUSE PREVENTION MONTH

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior;

WHEREAS the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community;

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community;

NOW THEREFORE, be it resolved that Fredon Township does proclaim April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on March 9, 2017.

Joanne Charner, RMC
Municipal Clerk

**TOWNSHIP OF FREDON
RESOLUTION NO. 2017 - 32**

**RESOLUTION OF THE GOVERNING BODY EXECUTING CERTIFICATION OF
APPROVED BUDGET FOR LOCAL EXAMINATION BY CHIEF FINANCIAL OFFICER**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Fredon has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2017 budget year, so now therefore

BE IT RESOLVED, by the Governing Body of the Township of Fredon that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitations on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate , and correctly stated;
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function with the municipality.

5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this s resolution be forwarded to the Director of the Division of Local Government Services, Chief Financial Officer and Municipal Auditor.

I do hereby certify that the foregoing is a true copy of a resolution adopted by the Township of Fredon at a meeting duly held on the 23rd day of March, 2017

Joanne Charner, RMC, Township Clerk

TOWNSHIP OF FREDON

Certification of Approved Budget

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated: March 23, 2017

By: _____
Patrick W. Bailey, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30 7.6(e))

TOWNSHIP OF FREDON
RESOLUTION 2017-33
MUTUAL AID AGREEMENT
BETWEEN THE TOWNSHIPS OF FREDON, STILLWATER AND HAMPTON

1-Scope of Service

The parties to this agreement hereby agree to allow their individual Emergency Services Departments to provide protection in the form of assistance to other municipalities who are parties to this agreement and their Emergency Services Departments, in accord with the terms and conditions set forth herein. The Parties agree to allow their Emergency Services Departments to provide apparatus and manpower for this purpose when requested to do so by any Party to this agreement which may be in the need of such service. Services of this type shall only be provided when requested by the Senior Officer of Record of the Municipality's governing body or designee requesting such aid and shall further include such aid all normal response of Fire, Rescue and EMS.

2- Command Authority

The Department Fire Chief of the Municipality and/or their designee, representing the municipality to which the Mutual Aid is being furnished shall be in charge of all emergency operations within that Municipality. Any Municipality initiating response to another Municipality under the terms of this agreement shall fall under the Command Authority of the officer in charge of the emergency operations to which they are responding during the course of rendering requested assistance. It shall be the responsibility of the officers of each Municipal Fire and Emergency Management Office to determine numbers and types of assistance that shall respond when requested, as well as types of Emergency calls. These officers shall notify those Emergency Management Agencies that they earmark to provide mutual aid in progress notification as defined in their basic responsibilities.

3- Compensation and insurance

The parties hereto agree to provide adequate insurance including but not limited to: Workers Compensation, Errors and Omissions, General Liability, Auto Liability including Auto Physical and Property Damage, to cover their own emergency service personnel and equipment as they undertake emergency operations within and outside of their Municipalities under the terms of this agreement. Mutual aid responses made by any department under this agreement shall be recognized as authorized responses of those departments by their Municipalities.

Specifically determined incidents involving Hazardous Materials may be billable, as provided by Federal Law, and include but are not limited to spills, leaks, fires, ruptures of vessels, and or explosions. These incidents may occur anywhere within the municipal boundaries of any Party to this agreement. In Hazardous Materials incidents, where the responsible party is identified, each

agency involved in mitigation may bill the responsible party directly for services provided. If the responsible party cannot be located, the municipality where the incident occurred will seek Federal Reimbursement with the intent of providing equitable distribution to only those agencies involved with the mitigation of the incident

4- Term

This agreement shall run year to year, and shall automatically renew on January 1st. Any Party desiring to remove themselves from this agreement may do so upon 60 days written notice to the other Parties.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on March 9, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017 – 34

**RESOLUTION RE: AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
OF 2017 OPERATING BUDGET FOR THE TOWNSHIP OF
FREDON**

WHEREAS, an emergent condition has arisen with respect to the timely adoption of the 2017 Municipal Budget and certain contracts, commitments, or payments are to be made prior to the final adoption of the 2017 Municipal Budget and no adequate provision has been made in the 2017 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriations for the purpose above mentioned; and

WHEREAS, the total emergency temporary Resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this Resolution total \$729,885.00.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Fredon, County of Sussex, State of New Jersey hereby concur with the provisions of N.J.S.A.40A:4-20):

1. An emergency temporary appropriation be and the same is hereby made for the titles of appropriations in the amounts indicated on the attached listing.
2. That said emergency temporary appropriations has been provided for in the 2017 Municipal Budget under the titles indicated on the attached listing.

BE IT FURTHER RESOLVED that three certified copies of this Resolution be filed forthwith in the Office of the Director, Division of Local Government Services, South Broad and Front Streets, P.O. Box 803, Trenton, NJ 08625; a copy to the Municipal Auditor, Nisivoccia LLP, Mount Arlington Corporate Center, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856; and the Chief Financial Officer.

Certified as a true copy of the
Resolution adopted by the Township Committee
on the 23rd day of March, 2017

Joanne Charner, RMC Municipal Clerk
Township Committee, Township of Fredon

TOWNSHIP OF FREDON
RESOLUTION 2017-35

WHEREAS, there appears on the tax records of Fredon Township a certain taxpayer that has been charged a 6% penalty at the end of 2016 due to delinquent taxes over the threshold of \$10,000.00.

WHEREAS, the tax collectors program automatically computed 18% interest resulting in a penalty of \$ 600.21.

WHEREAS, the tax collector of Fredon Township recommends that the penalty be cancelled off the record since the penalty was \$3.50 over the delinquent balance of taxes.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers be and they hereby authorize the tax collector to cancel the amount of \$600.21 reflecting the 2016 yearend tax penalty.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
0401	12.01	Rosenberg	2016	\$600.21

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on March 23, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-36
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Fredon Township Committee of the Township of Fredon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 13, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-37
CORRECTIVE ACTION PLAN
2016 Report of Audit

Township of Fredon

April, 2017

Finding #1 Segregation of Duties

1. Description: Adequate segregation of duties where possible be maintained with respect to the recording and treasury functions.
2. Analysis: This is due, in most part, to the limited number of personnel of the Township, accordingly, management and the Township Committee are aware of this situation and realize that concentration of duties and responsibilities in a limited number of individuals is not desirable from a control point of view.
3. Corrective Action: Due to budgetary constraints, no resolution can be made at this time.
4. Implementation
Date: Continues to be monitored.

Finding #2 The transfer amount to tax title liens as well as the tax levy posted be reconciled and corrected.

1. Description: During the course of the audit, it was noted that the transfer of prior year taxes to tax title liens as well as the tax levy posted was not in agreement with the prior year analysis of taxes receivable.
2. Analysis: Management will make an effort to facilitate an adequate explanation of why the deficiency occurred.
3. Corrective Action: Efforts will continue to be made to ensure that the tax collector reconcile and correct the transfer amount to tax title liens as well as the tax levy posted so they are in agreement with the analysis of taxes receivable.
4. Implementation
Date: April 13, 2017

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on April 13, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-38

WHEREAS, there appears on the tax records of Fredon Township certain residents who qualify for tax exemptions and;

WHEREAS, said exemptions were created when the taxpayer applied and was approved for Veteran Status, Disability, Senior Exemption, and Total Veteran Disability Exemption and;

WHEREAS, the mortgage company through an e-file again has paid the February 2017 taxes resulting in a refund for the first quarter of 2017.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers be and they are hereby authorized and directed to refund February 2017 taxes.

TOTAL VETERAN EXEMPTION

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
405	20.02	LaMudge	2017	\$3,218.17

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on April 13, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-39

WHEREAS, on October 23, 2014, Gisela Rutnik, Collector of Taxes sold at public sale Tax Lien for delinquent municipal lien on premises known as Block 0104 Lot 17.01 to US Bank for PC5 Sterling National 50 South 16th Street Philadelphia, PA 19102; and

WHEREAS, the Collector has received redemption of said lien on April 3, 2017 and has deposited said sum in the current account of the Township of Fredon; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Fredon:

1. As soon thereafter as the redemption funds have cleared the current account, payment shall be made to the holder of the Certificate of Sale in the sum of \$27, 138.69.

There was also a Premium paid in the amount of \$-0- to be added to the certificate holder, provided the holder shall surrender the Certificate of Sale and comply with all laws relating thereto.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on April 13, 2017.

Joanne Charner, RMC
Municipal Clerk

RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE TOWNSHIP OF FREDON
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 2017-40

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 27, 2017 the governing body of the Township of Fredon, County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Fredon

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Fredon Township Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:

Joanne Charner, RMC Municipal Clerk

ATTEST BY:

George Green IV, Mayor

TOWNSHIP OF FREDON
RESOLUTION 2017 – 41

RESOLUTION RE: APPROVING A CERTIFIED LIST OF ELIGIBLE VOLUNTEERS FROM THE FREDON TOWNSHIP VOLUNTEER FIRE COMPANY AND FIRST RESPONDER UNIT FOR PAYMENT OF LOSAP FUNDS TO VALIC FINANCIAL ADVISERS FOR DEPOSIT INTO LOSAP ACCOUNTS

WHEREAS, the certified list of qualifying active volunteer members of the Fredon Township Volunteer Fire Company and First Responder Unit must be approved by resolution and reviewed by the emergency service organization for a 30-day posting necessary to ensure that the list is accurate; and

WHEREAS, the Township of Fredon shall make payment to VALIC Financial Advisers, Inc. within 60 days from the time the 30-day emergency service organization review period ends and no appeals are pending.

WHEREAS, since there was a 1.3% increase in the CPI, the LOSAP contribution increases from the 2016 amount of \$846.23 to \$857.23 for CY2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Fredon as follows:

1. The attached certified list is hereby approved for those members achieving 50 points
2. The certified list was posted in the Fredon Township Municipal Building and Firehouse for the review period of thirty days commencing March 21, 2017 – April 20, 2017.
3. The Township of Fredon shall provide for processing by May 25, 2017 payment for the annual contributions on behalf of each eligible member to a deferred income account within the LOSAP plan established by the Township with VALIC Financial Advisers, Inc. and duly approved by the New Jersey Division of Local Government Services.
4. The annual contribution amount for 2017 is \$857.23.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on April 27, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-42

WHEREAS, on October 25, 2016, Gisela Rutnik, Collector of Taxes sold at public sale Tax Lien for delinquent municipal lien on premises known as Block 1902 Lot 5.A35, belonging to Leonard Francivilla 8 Trail End Road, sold to the Township of Fredon 443 Route 94, Newton, NJ 07860; and

WHEREAS, the Collector has received redemption of said lien on April 19, 2017 and has deposited said sum in the current account of the Township of Fredon; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Fredon:

1. As soon thereafter as the redemption funds have cleared the current account, surrender of said certificate shall be made to the owner of record paying to the Township the sum of \$2,264.53.

There was also a Premium paid in the amount of \$-0- to be added to the certificate holder, provided the holder shall surrender the Certificate of Sale and comply with all laws relating thereto.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on April 27, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-43

WHEREAS, a Resolution of the Fredon Township Committee is required by the New Jersey Department of Labor, Division of workplace Standards, to grant permission for the public display of fireworks; and

WHEREAS, Garden State Fireworks, Inc. of Millington, New Jersey has submitted a proposal for a fireworks display with a copy of the permit application, certificate of insurance, a site diagram and other pertinent information, in conjunction with a fireworks display that will take place at Lodestar Park on Saturday, June 10, 2017 as part of the annual Fredon Day Celebration; and

WHEREAS, Sussex County Fire Marshal Virgil R. Rome, Jr. has advised that the application for said fireworks display is complete and in order; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Fredon that the Township of Fredon is granted permission for a fireworks display during the Fredon Day Celebration event to take place on June 10, 2017 and that said fireworks display will be provided by Garden State Fireworks of Millington, New Jersey; and

BE IT FURTHER RESOLVED that a certified original of this Resolution be forwarded to the New Jersey Department of Labor and Sussex County Fire Marshal Virgil R. Rome, Jr.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on May 11, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
RESOLUTION 2017-44
EXECUTE INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING THROUGH
THE HOUSTON-GALVESTON AREA COUNCIL (HGACBuy)

WHEREAS, the Township of Fredon wishes to enter into an inter-local agreement with the HGACBuy to join and purchase goods; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Fredon that the Mayor and Municipal Clerk are hereby authorized to execute an Interlocal Contract for Cooperative Purchasing through the Houston-Galveston Area Council (HGACBuy)

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on May 25, 2017.

Joanne Charner, RMC
Municipal Clerk

TOWNSHIP OF FREDON
PERSON TO PERSON LIQUOR LICENSE TRANSFER
RESOLUTION 2017-45

WHEREAS, an application has been filed for a person to person transfer for Plenary Retail Consumption License 1907-33-003-006, heretofore issued to Apple City LLC, and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term, and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Fredon does hereby approve, effective May 25, 2017 the transfer of the aforesaid Plenary Retail Consumption License to H. Kaltsas LLC, of the aforesaid Plenary Retail Consumption License.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on May 25, 2017.

Joanne Charner RMC
Municipal Clerk

RESOLUTION NO. 2017 – 46
TOWNSHIP OF FREDON

RESOLUTION RE: AMENDING THE 2017 CAPITAL BUDGET

WHEREAS, the Capital Budget of the Township of Fredon was approved on the 13th day of April, 2017; and

WHEREAS, it has been determined that said Capital Budget must be amended in order to appropriate funds for a Purchase of Kubota Skid Steer with attachments for Fredon Township Department of Public Works; and

NOW, THEREFORE, BE IT RESOLVED that the following amendment to the Capital Budget of the Township of Fredon is hereby authorized:

Project Title	CAPITAL BUDGET (Current Year Action) 2017				
	Estimated Total Cost	2017 Budget	Capital Fund Balance	Grants in Aid & Other Funds	Debt Authorized
Kubota Skid Steer with Attachments	52,550.00		52,550.00		

BE IT FURTHER RESOLVED that two certified copies of this Resolution be filed with the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section as adopted by the Fredon Township Committee on the 25th day of May, 2017.

Joanne Charner, Township Clerk
Township of Fredon
County of Sussex, New Jersey

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TOWNSHIP OF FREDON
RESOLUTION 2017-47

WHEREAS, there appears on the tax records of Fredon Township certain residents who qualify for tax exemptions and;

WHEREAS, said exemptions were created when the taxpayer applied for Veteran Status, Disability, Senior Exemption, and Total Veteran Disability Exemption and;

WHEREAS, the Tax Assessor recommends the adjustment of the first and second quarter of 2017 be made reflecting the Veteran Disability Exemption and;

NOW, THEREFORE, BE IT RESOLVED, that the proper officers be and they are hereby authorized and directed to approve the exemption and refund.

TOTAL VETERAN EXEMPTION

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
1601	13.26	Ulmer, Michael	2017	\$7,912.12

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed by the Fredon Township Committee at a Regular Meeting of that body held on May 25, 2017.

Joanne Charner, RMC
Municipal Clerk